

## COMMUNICARE

### MINUTES OF MEETING held at KINGS CLIFFE ACTIVE SPORTS HALL on Wednesday 2nd July 2014

**PRESENT:** Rev D. Parkes (Vice Chairman) Mrs C. Wagstaffe (Secretary) G. Markley (Treasurer) Mrs W. Spencer (Communications Off'r), Dr R. Nally, + 6 patients

Rev Parkes opened the meeting welcoming those attending.

**1) APOLOGIES:** Mrs H. Gough (Chairperson) Drs. Takhar, Hume, Baker, Jones, Mrs D. Roberts (Practice Manager), Mrs K. Lawes (Deputy Practice Manager), Mrs G Caddick

#### 2) MINUTES OF LAST MEETING

The minutes of the meeting held on Wednesday 7th May 2014 were agreed and signed as a true record – proposed by L.Caddick, seconded by Mrs C Wagstaffe – all in favour.

#### 3) MATTERS ARISING

i) Car Park at Wansford : Dr Nally reported that despite issues regarding the pedestrian path being resolved, continued delay had been due to the estimate for the completion of the work being considerably more than the budget. However an alternative contractor has now quoted within budget and she hoped that the go-ahead would be issued shortly.

ii) Mrs Wagstaffe reported that she had written to the two residents at Tixover regarding the location of future breast screening. Rev Parkes reported that he had raised this matter at the Borderline Patient Forum and it was universally agreed that patients should be able to choose where they attended for this service, although once included on a particular site schedule, it could take time to make a transfer to another location.

#### 4) TREASURER'S REPORT

<b>Balance brought forward</b>		<b>£2241.06</b>
<b>Income</b>		
Coffee morning (K/Cliffe – May & June)	41.40	
Donation from Voluntary Drivers	5.00	
Donation from Mrs D Allen	100.00	
Charifund interest	34.00	
		<u>180.40</u>
<b>Expenditure</b>		
Nil		
<b>Balance carried forward</b>		<b><u>£2421.46</u></b>

Mrs Spencer reported that a request had been received from the editor of the Wansford Living Villages magazine for a donation towards the cost of production. It was suggested that as all the local village magazines regularly included Communicare reports, adverts and notices, the same amount should be paid to each and the sum of £40 was unanimously agreed. WS to provide the Treasurer with the relevant contact details.

A request had been received regarding a spare part required for the Cryotherapy machine

which Communicare had provided for the surgery's use. It was agreed that this expenditure of approximately £50 should be authorized.

**5) TRANSPORT REPORT** - Nothing to report

**6) EQUIPMENT PURCHASE**

i) A suggestion had been made regarding providing some sort of screen to give privacy to patients using the blood pressure monitor, both at Wansford and KC. A potential supplier had been identified, but it was agreed that as there had not been any significant number of complaints, this matter would be left pending for the time being.

ii) Dr Nally requested that consideration should be given to the potential purchase of a DVT monitoring machine which would highlight the likelihood of blood clotting. This would then enable doctors to prescribe the necessary drugs to stabilize the patient for a period of time until he or she could be seen by the appropriate hospital department. She envisaged the cost would be in the region of £1000-£1500. A more detailed breakdown of cost was requested and will be provided for the next meeting to consider and make a decision.

**7) BORDERLINE FORUM REPORT**

Mrs Spencer presented a report on the last two Borderline Patient Forums (May & June) – Presentations had been made by the Business Manager from B&P LCG outlining the draft business plan for 2014/7 and how they were to achieve the planned savings, and from Dr Chris Herman promoting the new Hinchingsbrooke hospital venture of providing OP clinics at GP surgeries.

Forum members had also recently visited the CCC for a presentation by Herts Urgent Care who are now operating the new 111 service in this area.

Dr Nally observed that although Hinchingsbrooke was offering this out-reach service, any referrals made would take that 'business' away from our own local Peterborough or Stamford hospitals, who were in dire need of financial support.

**8) ANY OTHER BUSINESS**

i) Notification had been received regarding a promotion by Cambs CC to encourage over 65s to voice their opinion on local services – this will be displayed on the surgery noticeboard.

ii) An email had been received re courses run by the local Peterborough branch of the Alzheimers Society – WS to investigate further and forward findings to the surgery. She will also seek to arrange for one of their representatives to hopefully speak at a future meeting.

iii) CW reported that she had sent a letter to the local planning authority objecting to an application by the owner of 31 West Street to erect a gate across the joint vehicular access between his property and the K/C surgery. This would restrict the passage for vehicles to the rear of the surgery particular for those with mobility problems who need to access the surgery through the rear entrance.

iv) Dr Nally reported that the changeover had been completed with regard to mental health provision from East Northants (Kettering Hospital) to Peterborough, although patients still had the option to attend Kettering if they wished. Mrs Thorley (attending patient) reported that the Wansford Parish Council were again considering applying for the possible change in county boundary which would result in the Wansford surgery being incorporated into Cambridgeshire – this was warmly welcomed.

v) Rev Parkes provided an update on the current situation with regard to the Older Peoples Healthcare and Adult Community Services – he had attended recent presentations by the three organisations bidding for this contract. Assessment is continuing and the appointment will be announced in September.

vi) The Treasurer confirmed that he will obtain a suitable replacement for our auditor, who died recently, and organize for the accounts to be audited in time for the AGM in September.

vii) It was confirmed that as all officers had been appointed/reappointed for a further term of four years at last year's AGM, no action was required in respect of nominations, voting papers etc.

**10) DATE/TIME NEXT MEETING (AGM) – Wansford Surgery – Wednesday 3rd September 2014 at 6.30pm.**